



Absentee and Truancy Policy

Section I: Definition of Valid Cause for Absence

Illness (including mental or behavioral health of the student), observance of a religious holiday, death in the immediate family, attendance at a civic event, family emergency, other situations beyond the control of the student as determined by the Board, voting pursuant to policy 7:90, Release During School Hours (10 ILCS 5/7-42 and 5/17-15), other circumstances that cause reasonable concern to the parent/guardian for the student's mental, emotional, or physical health or safety, or other reason as approved by the Superintendent or designee. Students absent for a valid cause may make up missed homework and classwork assignments in a reasonable timeframe.

Section II:

1. Parent(s)/Guardian(s) asked for valid reason when excusing their student(s) from school via phone, text, or in-person.
2. Interview(s) with student and/or parent as appropriate.
3. Child Well Checks using local Law Enforcement if no notification is given to the school of the student absence.

Section III: Interventions and Support Services

1. Conferences with student and parents.
2. Social Work services through TCSEA to offer ideas and support for attending school regularly.
3. Counseling services through TCSEA as appropriate.

Section IV: Incorporation of the Report

Attendance is reviewed daily by administration. West Lincoln-Broadwell will contact parents/students first to discuss the importance of regular attendance. Support from WLB and Social Worker will be given next which can include:

- Counseling
- Alternate Transportation
- Remediation of any situation preventing the student from attending. Example- bullying in school, low academic performance, etc.
- Student and parent(s)/guardian(s) referred to the Regional Office of Education Truancy Officer.